

# Seedlings Kindergarten

## Special Needs Policy

We are aware that some children have special needs and are committed to being proactive in ensuring that appropriate action is taken when a child in our care is identified as having special needs.

We are committed to promoting the welfare and development of any child with special needs in partnership with parents and other relevant agencies.

We will therefore adhere to the following procedures:

If we think a child in our care has a special need we will:

- Keep observational notes
- Share these with the child's parents
- Discuss what support is available
- Keep all matters confidential

If we are caring for a child with special needs we will include them by:

- Valuing and acknowledging the child's individuality and helping them to feel good about themselves.
- Seeking information from parents about the child's routines, likes and dislikes.
- Adapting activities to enable children with special needs to take part.
- Arranging access to specialist equipment where possible.
- Considering any risk factors.
- Encouraging children's confidence and independence.

We will work in partnership with parents and discuss:

- Agencies that are also involved in the child's support and care.
- Equipment that the child may need.
- Advice or support that will help us to provide the best care possible for their child.

We will consider how we can ensure the privacy of a child with special needs whilst continuing to supervise the other children in our care.

