

Seedlings Kindergarten

Observations and Assessments Policy

At Seedlings we are committed to tracking the progress and development of each child in order to give them the best chance of reaching their full potential in life. We do this in the following way:

- A 'Baseline Summative Statement' is completed for each child when they enter the kindergarten in order to ascertain their development so far.
- A 'Progress Tracking Grid' is completed for each child over the course of the year. This highlights the child's progress in regard to the seven areas of learning and development as laid out in the EYFS.
- An 'Individual Observations and Planning Sheet' is completed for each child every term. This documents individual children's activities, experiences and special moments which are part of their ongoing learning and development. Photographs and examples of the child's work are included in this record.
- Each week 2 focus children are chosen and these children become the focus of observation for the week.
- Each day a focus area of learning is selected from the seven areas of learning and development as laid out in the EYFS, for the purpose of observation. This ensures that all children are observed in all areas of learning and development.
- Parents will be kept informed of their child's developmental progress throughout their time in the kindergarten and will be asked to contribute periodically to the observations and information about their child.
- Observations, assessments and planning sheets are filed for each child in the planning and assessment file.
- An EYFS Progress Check is completed for all children that enter the setting age 2 years. This is usually done when the child is about two and a half.
- An individual 'Learning Journey' is produced for each child covering the whole period they have attended kindergarten. This contains observations, photos and

examples of the child's work and is given to the child and their parents when they leave kindergarten, as a special reminder of their time at Seedlings.